

EXECUTIVE LEADERSHIP TEAM  
VIRTUAL MEETING  
TUESDAY, SEPTEMBER 8, 2020  
9:00 A.M.

Those in attendance: Deborah Bordelon, Craig Burgess, Jeff Davis, Ed Helton, Nancy Marino, President Chris Markwood, Todd Reeser and Gina Sheeks.

Guests: Ted Laskaris, Kimberly McElveen and Chip Reese

**Deborah Bordelon:**

Annual Reports – Kimberly McElveen – Annual Reports – 2019-2020 Annual Report – Taskstream - Outcomes, Status Update, Division Points of Pride, New Initiatives, Momentum Approach, Revenue, Operational Efficiency and Next Year. Send information to Kimberly from annual evaluation from President Markwood and she will filtrate information in your report. Goals and accountability report come from two sources – 1) information from you and your team and 2) additional items that President Markwood added as part of your evaluation. Deadline is October 15, 2020 for all reports to be submitted. This information feeds into the annual reviews for all ELT members.

Enrollment – Fall – Head Count – up 301 students, 8,271, 3.78% increase. Credit Hours – 3.5% increase compared to last year at this time. 91,643 credit hours, 3,101 increase from last year. New freshmen – up by 257 students, total – 1,128, 26.47% increase from last year at this time. Dr. Bordelon will have Gary follow up on students who were coming to CSU, but did not register. Graduate enrollment increase of 84 students, 6.6%, total 1,483 students.

September Board of Regents meeting – Endowed Chair in Education and name Dean Greer in that position. October or November Board of Regents meeting – Nexus in Public Service and MA in Communication.

Dr. Tristen Denley – USG Systems Office – E Degree – consortium Valdosta State University, Middle GA State University, - CSU Bachelors in Criminal Justice – conversation continuing. Looking at online degrees too. Looking at Physical Therapy.

Ted Laskaris – ITS at USG – Banner customization – will bring more information as it becomes available. Website updates are complete. Working on getting compliant with OCR guidelines. Continuing to work with Michael Barker with Cyber range.

**Gina Sheeks:**

Housing Update – Twelve students have checked out of housing. 55 are in housing but not enrolled. Sarah is working with these students. Final deadline is this week for housing. Zero students in isolation, seven in quarantine.

Car accident this past Friday evening at Command College – this is a CSU Foundation Property. Staff at Command College will be working remotely, classes have been moved to Turner auditorium and other areas on campus. May explore expanding this program to include the fire departments. Ed will connect new Fire Chief to Dean Annice Yarber-Allen and Billy Mixon.

Second eSports team developing at CSU.

**Jeff Davis:**

Growth in enrollment will be calculated into the budget.

Accrued Leave – Due to pandemic, many employees have not taken vacation leave. Any hours over 360 at the end of the year, will not roll over to the next year. Employees that have more than 360 will lose these hours if they don't take time off before the end of the year. There will be opportunities for employees to take annual leave after Thanksgiving. Jeff will report back with more information on how many employees this will affect.

Rocky Kettering – No updates

**Craig Burgess:**

Student Demonstration Update – Met with student organizers, John McElveen, Melissa Dempsey and Steve Morse. Students presented a plan that included social distancing. Will direct requests to CSU officials to control crowd size. Contingency plan USG has in place regarding counter demonstration – will explore further. Call will be scheduled with Brook Bowen, USG Police Chief and CSU Police Chief. Discussions also with Ed and Michael with Brook Bowen – PR – community awareness of other possible events – call will be set up this week. Craig will present updates at ELT.

**Ed Helton:**

LEAD CSU nominations are now being accepted.

Forwarding of telephones during the teleworking phase. Phone messages can be sent to email system. Send out message to the campus, and follow up with supervisors. Ted and Michael Tullier will work on communication piece. Message will come from Dr. Bordelon and Carole Clerie, HR.

Chip Reese – Return to Campus Update – Maintenance type of mode – checking with folks to make sure everything is going smoothly. Six active cases (two employees, four students) of COVID-19 self-reported. No one in isolation, seven in quarantine. Placed order with Vice Chancellor John Fuchko's office for additional PPE.

**Todd Reeser:**

All of the teams are in practicing mode – following the process and guidelines.

**President Markwood:**

Teleconference with Chancellor last week – what will spring look like. Shared with Chancellor that 74% of our students having some form of in class schedules. Dr. Bordelon will work on spring semester mirroring fall. Will receive more guidance from USG as planning for spring continues. Early registration for spring begins next month. Would like a report from Ararmark on how things went for fall with food service.

Need to make a major push for this week to self-report, continue to wear a mask.

**Ed Helton:**

Good meeting last week with our Lt. Governor, two local ministers and three State Senators.

Minutes from the August 28 and September 1 ELT meeting were approved with no changes.

There being no other business to discuss, meeting was adjourned at 10:33 a.m.

Respectfully submitted by,