

EXECUTIVE LEADERSHIP TEAM  
VIRTUAL MEETING  
THURSDAY, OCTOBER 15, 2020  
9:00 A.M.

Those in attendance: Deborah Bordelon, Craig Burgess, Jeff Davis, Ed Helton, Rocky Kettering, Nancy Marino, President Chris Marwood, Todd Reeser and Gina Sheeks.

Guests: Carole Clerie, Ted Laskaris and Chip Reese

**Deborah Bordelon:**

Board of Regents meeting – Tuesday, October 13, proposal to establish the Ralph I and Martha Brooks King Distinguished Chair in Education and to name Dean Greer as the Ralph I and Martha Brooks King Distinguished Chair in Education – both approved at the board meeting.

Carole Clerie – USG Guidance – review and revisit all accommodations that were granted for the fall. Insure that the documentation provided by those seeking accommodations has the level of detail necessary to approve or not approve. Identified individuals who have not submitted any paperwork or sufficient paperwork. Revisiting with these individuals for them to provide more detail information. Sent the list to the deans of those who have been recertified. Deadline is October 21. Registration for graduate students will open up on October 19. Dr. Bordelon will send out a memo today or tomorrow regarding spring semester. President Markwood – start reviewing work plans and in person engagement with student plans.

BOR Resolution Regarding In-Person Classes – Resolution from the Board of Regents of the University System of Georgia presented and adopted at the BOR meeting on Tuesday, October 13, 2020 – Each campus to maximize safe in-person instruction; ensure hybrid instruction includes a vast majority of in-person interactive instruction where appropriate and sage; promote transparency in the modality of instruction prior to registration; and collect data on the effectiveness of student engagement and face to face interaction with their instructors.

Currently CSU has 70% of some in person classes – need to increase to 80%. Registration begins for Graduate students on October 19.

MOU Art Dept. & Columbus Consolidated Government Update – Presented to City Council on Tuesday. Concerns with content of mural – looking at racial justice, healing, hope and community focus. Inspired by many of the murals across the country by Black Lives Matter concept. Grant funding approved from the Knight Foundation. Will bring back to City Council more information. CSU administration will meet in the morning.

2020/21 Holiday Building Access – Carole Clerie – Presented document to ELT - December 21 – 24 – University will be open with reduced services. December 25 – 21 University will be closed. Library will be closed on December 24 – staff will take annual leave for this day. After Thanksgiving - Rec Center will be open M – F – 12:00 noon – 5:00 p.m. – may expand hours if necessary. Rec Center will be closed December 25 – 31. Dr. Bordelon will add changes and send out to ELT to review.

Ted Laskaris – Cybersecurity Training – 32% of employees have completed the training. Ted will send a list to ELT of employees in their area that have not completed the training. Deadline is October 30, 2020. Reminders will be sent out to the campus.

Student WIFI Issues – 63 remaining students who still have WIFI issues. Installed access points for 53 of the 63 students. Working with the remaining ten students.

Effective immediately, all computer hardware and software purchases will now be managed by UITS. Centralizing these purchases will:

- Allow for the best options to be pursued
- Enable CSU to maximize the value of these purchases
- Prevent duplication of similar software purchases
- Ensure the procurement process is followed correctly
- Improve tracking and utilization

Shared Services – Scheduled interviews with Rocky Kettering, Melissa Young and Michael Tullier within the next week. Will keep ELT updated.

Ted and Craig – CISO Search moving along – preparing for the committee to get together to formulate an interview plan.

**Jeff Davis:**

Carole Clerie: - Procedures for Fringe Benefit Taxation for Personal Use – Annual reporting of personal use of University-Paid Fringe Benefits – This includes memberships paid by the university/foundation to clubs or organizations. Employees will need to complete the form showing how much was personal use vs business expense. Carole will send out this information next week.

**Gina Sheeks:**

Update – Proposed Student March – John, Steve, Sarah and Chief Bennet met with the student representative, Gabby, regarding the route for the march. Begins at 6:00 p.m. and will be handing out masks. John will give Michael Tullier an update. Gabby has submitted a proposal to SGA for funding. Gina will send Craig a copy of the plan and he in turn will forward same to Josiah and Brook at USG Legal.

### **Rocky Kettering:**

Partnerships – opportunity to have a partnership with a group in town, The Miracle Riders – Scott Ressemeyer – spoke with Dean Greer – Nursing faculty – needs in our laboratories or scholarships to raise funds this year – keeping healthcare in Columbus. Negative impacts? ELT endorses this concept.

### **Craig Burgess:**

Women's Advisory Committee – Children in the Workplace – Carole and Craig met with this committee – asked them to let them know what they don't like about the current policy. Craig and Carole waiting for their feedback.

### **Todd Reeser:**

Third round of Surveillance testing of athletics yesterday – 45 students tested, and all reported negative.

### **Ed Helton:**

Chip Reese – COVID-19 updates – Stage 4 – Coming back to campus – Chip Reese – returning to work as directed the week after Thanksgiving on or about December 7. Communication will be sent out to staff. FFCR Leave expires the end of December – this covered faculty and staff who have children in a virtual education learning capacity. Carole and Dr. Bordelon will meet with Michael regarding communication to the campus. Propose Stage 4 return to campus fulltime be moved from Monday, December 7 to Thursday, December 10 – ELT recommends to President Markwood that December 10 be the official day of implementation of Stage 4 – return to campus fulltime. **President Markwood approved recommendation 10/15/2020.**

Students in Quarantine – Feeding students during the break – give Aramark right of refusal. Aramark is typically closed during the break. Limited staff will be on campus. Funding for food for quarantine students will be available through the Foundation – will be able to contract through a food provider or transfer funding to Student Affairs budget for COVID-19 related expenses. Students who choose to stay over the break and are not in quarantine, will have access to the CSU food bank if necessary. Conversations will continue on this matter... Overall mission we don't want our students to be hungry over the holidays.

Two students and one employee who are not abiding by COVID-19 protocols. Letters will be going out today to these individuals.

	Tuesday	Today	Last Week
Positive	8	8	11
Exposed	22	30	30
Systematic	5	4	7

The team has worked with 384 total individuals since August 1.

80 CSU employees received the Flu shot last week on campus.

**President Markwood:**

Heard back from Vice Chancellor Tate about our graduation proposal – likes the idea – we need to clarify one area of the proposal. - “Graduates who want to create their own COVID bubble of non-related graduates in the same vehicle may also do so if they prefer.” Jennifer Joyner and Michael Tullier will clarify today.

USG Systems office is promoting engagement on campus with students. We need to step up our game.

Need to stay vigilant regarding COVID-19 guidelines – wearing a mask, social distancing.

There being no other business to discuss, meeting was adjourned at 11:05 a.m.

Respectfully submitted by,

Nancy Marino