

EXECUTIVE LEADERSHIP TEAM
VIRTUAL MEETING
TUESDAY, MAY 5, 2020
2:30 P.M.

Those in attendance: Deborah Bordelon, Craig Burgess, Jeff Davis, Ed Helton, Rocky Kettering, Nancy Marino, President Chris Markwood, Todd Reese and Gina Sheeks

Guests: Ted Laskaris and Chief Mark Lott

Gina Sheeks:

Safety Update – Due to technical difficulties, this report will be presented at the next ELT meeting on Thursday, May 7, 2020.

Housing Updates – Fall – New students – up 38.79%, upper classman – up 45%, returning students – down 6.23% - 78% Occupancy – River Park 100%, Clearview Hall – 38%.

Camps – Residential camps for summer are cancelled. Day Camps – Need to submit plan for social distancing before camps can be approved including 3rd party camps. Craig working on disclaimer revision of waiver for camps. Todd will present social distancing plan from Athletics and Dr. Bordelon will present plan from Continuing Education.

Deborah Bordelon:

Enrollment Update – summer – Head Count up by 32 students, credit hours up 1415, 6.7% compared to last summer. Weekly list sent to the deans – courses that are closed and may need to open another section.

Fall – Head Count up by ten students and credit hours up by 21 compared to this time last year. Graduate – Head count up by 100 and credit hours up by 908 compared to last year at this time. Undergraduate applications down and acceptants are up. Graduate applications and acceptance are flat.

Students are able to register even if they have a HOLD on their accounts. Registrar's office reaching out to students who have HOLDS and have not registered.

Increase number of students who have registered for orientation. Financial Aid – 5,491 students packaged compared to last year at this time – 1,354. Verification – 607 compared to last year at this time – 209.

UITS Update – Ted Laskaris

Eduroam – CSU is live as of last Saturday

Touchnet Marketplace project - Number one priority to get this completed by June 30th.

Website Team and Project Updates:

1. Onboarding two additional developers for part-time work through August 31.

to finish converting CSU into new design.

2. Working with Stamat design team to get the template completed and coded into OU Campus, which is CSU's CMS (Content Mgmt. System)
3. ChatBot software purchase for \$7,500 to put CodyBot into production:
 - a. Recommend UITS proceed without delay
 - b. Get CodyBot into production, start collecting Q&As
 - c. No significant implementation plan required in our out of UITS
 - d. Students can get their questions answered anytime.
4. LibAnswers software purchase for \$8,483 to put LiveChat across CSU website.
 - a. Recommend UITS not proceed with this at this moment
 - b. Will interfere with meeting the top priority of completing web project by August 31, 2020.
 - c. Requires time to create an implementation ; current planning focus is on "Returning to Campus" and completing website conversion work
 - d. Can undertake this at any time
 - e. Will move on implementation plan and bring back to next ELT meeting.

LibAnswers – ELT needs to look at again in a month. Plan to encumber funding with this year's budget.

5. Client Service Redefinition – working with Mary Covington and Valerie Alexander to look at how the definition of UITS client service has changed rapidly; looking at roles and responsibility changes and training needs.
6. USG CIO Weekly meeting:
 - a. USG Shared Services offerings will likely not expand with budget pressures being what they are for the intermediate term.
 - b. D2L continues to handle all loads put on it with no latency issues reported.

Jeff Davis:

Budget Updates – Sent to ELT template from USG Systems office regarding first round of budget information. ELT needs to send budget information to Jeff by this Friday, May 8, 2020. Budget information should include changes you can make now that may last a few years – this is not a short term plan.

Rocky Kettering:

Tablets to Students – Receiving more support for scholarships than this project. Will not pursue at this time.

Micro Campaign to raise funds

The VOICE TV show – one of the contestants is a graduate of CSU Schwob School of Music – Michael Johnson, 2013. Goes by the name – Michael Jarrell.

Receiving questions about the opening of CSU's Outreach Centers. Outreach Centers will remain closed until USG Systems office approves per President Markwood.

Rocky, President Markwood, Ed and Craig will meet regarding information for CSO Trustee meeting scheduled for May 21, 2020.

Craig Burgess:

Ric Barrow and Shanita will work on release forms for day camps.

Muscogee County School District – Mutual aid agreement administrative request – reached out to Chris McGraw at the USG Systems office – notifying him that we are in conversations with MCSD – will continue working on this.

Received an Open Records request from Secretary of State's office. Will update President Markwood with more information as soon as possible.

Todd Reeser:

Campus Calling – Encourage callers to pass information to students about summer semester.

Peach Belt Conference call tomorrow

Commissioners Association – Survey – competition reductions. Anticipating 20 – 25% reduction.

Two teams dominated by international students – Golf and Tennis. May be a problem for students to get back in the country.

Ed – No updates at this time

Chip Reese:

Workplace and Safety Plan Updates – Report is due this Friday from the Workplace and Safety Plan. Other Workforce Task teams report due next week.

President Markwood:

Thanked everyone for their hard work.

There being no other information to report, meeting was adjourned at 3:54 p.m.

Respectfully submitted by,

Nancy Marino