

EXECUTIVE LEADERSHIP TEAM
VIRTUAL MEETING
THURSDAY, MAY 28, 2020
8:30 A.M.

Those in attendance: Deborah Bordelon, Craig Burgess, Jeff Davis, Ed Helton, Rocky Kettering, Nancy Marino, President Chris Markwood, Todd Reeser and Gina Sheeks.

Guests: Ted Laskaris and Chip Reese

President Markwood – Institutional presidents had a call with the Chancellor. Two points:

1. Communication – Approved plans for reentry to the campus. Communication plans need to be clear, transparent and give folks the information they need.
2. Jeff – expectations for funds rolling back to the state.

Gina Sheeks, Todd Reeser and Craig Burgess:

Camps – Updated Camp Safety spreadsheet shared with ELT. One change – VP over the area proposing the camp will have to approve and sign request for camps. Todd met with his coaches and they believe they can uphold the standards set out by the Governor's office. Craig stated there are three risks:

1. Risk Avoidable – waivers
2. Risk Control – CDC and State requirements
3. Risk Transfer – Can't control

Todd will present a specific proposal from the coaches for the camps to ELT on Tuesday. Approval must come from ELT and a review team made up of Chief Mark Lott, Vicki Roebuck and representative from Continuing Ed. Need to decide if camps are important this summer considering the risks. Other institutions have cancelled camps for the summer except two are in a holding pattern.

Once the Review Team has decided that the camp proposal has met the criteria on paper, they make recommendation to VP who signs off after reviewing information. Once approved – VP makes recommendation to ELT.

Jeff Davis:

July Events – ELT recommends to President Markwood that all events, including 3rd party, be cancelled for the month of July. If Steve Morse has an exception, needs to notify Jeff.

Chip Reese:

Return to Campus Schedule –Received feedback from USG Systems office regarding our May 15 institutional report for returning to campus. Return Face to Face plan submitted and we are waiting for feedback. Working on rollout to return to campus:

1. Recorded video with president
2. Return to campus page FAQs
3. Greg – PDF – Brochure – main points of return to include HR points
4. Continue to receive ideas and questions

President Markwood wants supervisors, deans and ELT members to be ready to communicate to their staff regarding the schedule of when they should return. Ed, Chip and Greg will discuss timeline for email to supervisors, deans and ELT. If an employee is not comfortable returning to work it is not an individual's decision. It is the university's decision. Need to be explicit in guidance we send to supervisors, chairs, deans. Etc. HR will have a webinar to help employees through the process.

ELT needs to revisit work force grids before they are published next week. Let Chip know of any corrections by end of day on Friday.

Grids are only for Stage 1. Need Communication plan by Monday in order to send out schedule to return to campus.

Tuesday after ELT, president's video and FAQs

Chip, Ed and President Markwood will meet regarding Stage 3 of return to campus.

Ted Laskaris:

Budget Reduction Taskforce – workgroup had a successful meeting last week. Mapping out new proposed hierarchy – researching and understanding different types of administrative support.

Deborah Bordelon – will meet with Sallie McMullin regarding immunization information

Ed Helton:

ELT Schedule – ELT will continue to meet on Tuesdays and Thursdays during the summer.

Town Hall Meetings – CSU will not conduct Town Hall meetings on the recommendations from Stuart Rayfield, John Fuchko and Ashley Jones from the USG Systems office. Neil Tirado from UITS is working with Chip on the FAQs.

President Markwood will submit questionnaire to W. C Bradley foundation

Shana Young and Jessica Drake will present information to ELT on Tuesday regarding the forum.

Other Announcements:

Gina Sheeks:

Some institutions are cancelling fall break and completing the semester before Thanksgiving. Dr. Bordelon will look into this and report back to ELT. Chip will check with Stuart Rayfield to see if this is a possibility.

Chip Reese:

Face coverings are encouraged for employees. Face to Face – require face coverings – needs to come from departments to Provost for approval.

There being no other business to discuss, meeting was adjourned at 10:10 a.m.

Respectfully submitted by,

Nancy Marino