

EXECUTIVE LEADERSHIP TEAM  
VIRTUAL MEETING  
THURSDAY, JUNE 25, 2020  
8:30 A.M.

Those in attendance: Deborah Bordelon, Craig Burgess, Jeff Davis, Ed Helton, Rocky Kettering, Nancy Marino, President Chris Markwood, Chip Reese representing Gina Sheeks and Todd Reeser.

Guests: Carole Clerie and Ted Laskaris

**Ed Helton:**

COVID-19 – Need to communicate process of notification and train supervisors on this process. Chip will work with Greg on getting this information out through various media outlets. With the increase of COVID-19 cases in Columbus, need to look at staying in Stage 1 until July 16 instead of moving to Stage 2 on July 1 for the campus. City of Columbus is closing all recreational facilities for the month of July. Ed will contact Mayor regarding CSU's plan to remain in Stage 1 until July 16. Chip will advise Stuart Rayfield at the USG Systems office of this plan.

Need to send out to all supervisors today talking points of our COVID-19 plan – process of notification once an employee has tested positive.

**Deborah Bordelon:**

Enrollment:

Summer - 15.25% increase in Credit Hours, 3,338 credit hours, 351 students over last year, 9.7 increase in Head Count.

Fall – up 3.65% in Head Count, 211 students. 4.74% increase in Credit Hours

Ted Laskaris - Budget Reduction Taskforce – moving forward with process – Carole and Jeff are continuing to meet with individual ELT members. Will have a report for ELT after July 4.

**Jeff Davis:**

Budget – Governor's recommendation 10% cut for university system. Senate has passed budget with 11% reduction, House has not passed anything at this point. Waiting for final appropriations guidance. Cautious optimism.

Diversity and Inclusion Training Module – Carol Clerie – Contract with Lawroom - proposing to add training module in Diversity and Inclusion. Valuable education tool for university to invest? End of August deadline for ELT to complete.

HR's Weekly Q & A Session tomorrow at 1:00 p.m.

Grievance Panel Pool – ELT makes recommendation to President Markwood to approve list. President Markwood approved Grievance Panel Pool committee members 6/25/2020.

List of August events:

Share list with all – Student Events – Student Affairs, Athletics, International, etc.  
3<sup>rd</sup> party events – will they proceed?

Decision will be made today after conversation with Mayor per President Markwood. Will Agenda for next Tuesday.

**Chip Reese:**

Laura Bennet has been appointed as Interim-Chief beginning in September 1.

Student Activities – making plans to look at different options to continue activities.

**Todd Reeser:**

Volunteer Workouts– Stage II – working with a coach – outdoors – technique and conditioning. NCAA has approved.

**Rocky Kettering:**

Annual Fund \$4,995,004 – just received commitments that put us over 5M.  
Fred & Pricilla Crawford just made a \$50,000 challenge. Also received a \$20,000 gift for Athletics.

President Markwood - Ed and Rocky – marketing of the gifts we receive. Rocky & Cameron set up phone conversation with Michael Tullier – new Executive Director of Marketing.

**Craig Burgess:**

No Updates. Close out Faculty Senate – action items faculty senate put forward. Spoke to Ron – still need to schedule a conference – meet today or tomorrow.

**Ed Helton:**

Michael Tullier, new Executive Director of Marketing and External Affairs, will begin July 1. In Columbus today meeting with Jessica, Greg and Ed. ELT will meet Michael at a future ELT meeting. Shared Organizational Chart with ELT for the Office of Marketing and External Affairs. Two aspects:

1. Internal Communication/External Communication
2. Enrollment Management

Working with Jeff in getting office space.

Space Allocation Committee - Meeting yesterday.

System Communication Office – Chancellor, Vice Chancellors and Stuart – UGA compiled training modules for coming back to campus and what to do. They are willing to share these modules – Chancellor recommends that all institutions reach out to UGA and use this at CSU. Will get more information and try to get this in place. Stuart and Chancellor – will address

the issue of face coverings and masks. Masks can be required in confined space where social distancing is not available. Have to be able to justify. How do you enforce it? Advising and counseling – should stay virtual if possible. All meetings should be virtual.

Mayor's Call – Highest spike in Columbus for COVID-19 cases. 8.5% testing positive. GEMA – creating an eighty bed facility in Milledgeville. Columbus – up in cases and after July 4 will probably be up even further in number of cases.

Return to Campus – Chip Reese – International students - Ad Hoc committee – Eric Spears to chair. Will develop a plan for Columbus State University.

Developing request form and procedures – areas that social distancing is a problem – require a mandate for masks. Requests will be sent to the Chair, Dean and then to the panel which will be Ron, Chip and College Dean – will receive requests for mandate for masks. Request for student fieldtrips – taking a class to a museum, etc. – will use same process – Chair – Dean – Panel. Component to request should also include transportation plan. Jeff - transportation plan – shuttle service – main campus to RP campus – Plexiglas dividers between the seats and reduce capacity.

Implementation of Workgroups – Chip met with them yesterday morning – creating a spreadsheet – Best Practices. Will add column - how are we communicating this and how are we training people per President Markwood. Chip will check with Stuart – How do we reach out to the office at UGA for the modules.

Dr. Bordelon – Ft. Benning – limiting non-military personnel on base. CSU offers classes on base – looking at moving those classes to online.

Jeff Davis: – List of August events

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### **President Markwood:**

Meeting with Chancellor yesterday – Masks on list – does not see that State will move in the direction of a state wide requirement. Spaces that we cannot socially distance, mask will be required.

1. Campus climate – pro-active action on race relations. What are we going to do and how are we going to change.
2. Chancellor has named a task force to investigate the names of buildings, interior spaces, etc. on the various campuses.

Marketing and Communication Issue – How we are painting the picture of coming back in August? Reality – structure of classes will be different. Face to Face class with social distancing. Face to Face class with an extended classroom. Going to have choices for

students to select the best environment for them. Opportunities through eCore. Is there a way we can better communicate in what we are offering to our students?

Approved Minutes June 11 and 16 – all approved without any changes or additions.

There being no other business to discuss, meeting was adjourned at 9:56 a.m.

Respectfully submitted by,

Nancy Marino