

EXECUTIVE LEADERSHIP TEAM
VIRTUAL MEETING
TUESDAY, JUNE 16, 2020

Those in attendance: Deborah Bordelon, Craig, Burgess, Jeff Davis, Ed Helton, Rocky Kettering, Nancy Marino, President Chris Markwood, Todd Reeser and Gina Sheeks.

Guests: Carole Clerie, Ted Laskaris and Chip Reese

Craig Burgess:

Theatre Update - Meeting this morning with Dr. Ivan Pulinkala with Kennesaw State University, Ron Williams, Carole and Craig regarding scope of investigation. Discussions with Chris McGraw – USG Systems office on finalizing law firm contract – will discuss with Jeff Davis.

CSU student has requested an organized peaceful protest on campus this fall. Gina, Craig, and Steve Morse will be in meeting today with the student to discuss further. This event will be outdoors.

Deborah Bordelon:

Academic Calendar Approval - Fall semester classes will end before Thanksgiving, finals will be online. Hooding ceremony scheduled for December 10, Graduation ceremonies will be on December 11 & 12. Will send out to faculty revised calendar information as well as to staff and students. Need to schedule May make up graduation. Deborah Bordelon will meet with commencement committee to discuss. Possibly during homecoming?

Out of State Waivers – worked on a draft – will move forward to presenting to USG Systems office. Requesting Undergraduate Border State Waivers for Florida, South Carolina and Tennessee. Requesting Graduate Border State Waiver – Alabama.

Enrollment Update – Summer – holding strong, Credit Hours up 15.75%, Head Count up 10% - 364 students. Fall – Up 2,500 Credit Hours 3.9%, Head Count up by 2.8%, 155 students. Summer Semester – need for Cougar Commitment from foundation? Jeff will check with Bursars office to see if there is a need. Need to request to modify for Summer, Fall and Spring. This item is on the agenda for the CSU Foundation Properties meeting which is scheduled for tomorrow at 10:00 a.m.

Ted Laskaris – Budget Reduction Task Force – met twice with Jeff Davis. Meeting this Thursday. Working with Jeff on what Shared Services will look like. Two blocks of action:

1. Preannouncement of Shared Services – what it will look like
2. Post announcement – implementation steps

Next step– Jeff and Carole will meet with each ELT member. Nancy will set up these meetings.

UITS – team doing well. Working with Deborah & Jeff on larger IT projects – Network update, phone system, etc.

Gina Sheeks:

Housing numbers and Orientation numbers looking positive. Jeff, Sarah, David Mitchell and Gina – meeting this Friday to look at housing numbers in case of overflow due to social distancing. A few beds on main campus & RP earmarked for Isolation purposes.

Gina and Chip working with SGA – new president – Curtis Walker – Social distancing and face covers on campus.

Jeff Davis:

Legislators went back into session yesterday. Waiting for information regarding our budget. BOR prepared to do an emergency meeting as soon as they hear from the legislators. Continuing to work through list on open positions – should result in cost savings of approximately 1M.

Todd Reeser:

No updates. USG Athletic Directors meeting– Monday, June 22 - Share mitigation efforts and risk management across the system.

Rocky Kettering:

Investment Committee – alternative investments – Light House – making a move to divest and invest in more traditional safer earnings. Move funds from high risk and put into a safer market.

Will bring more information back to ELT regarding May make up graduation to possibly during Homecoming week in October. May need to have this event outdoors.

Pasafest event may be online – plans to have bands playing – put together an album.

Ed Helton:

Office of Marketing and External Affairs – Sean Russell, Josh Fuller and Kelsey Vickers will move on a permanent basis to a marketing initiative. Ed will send organizational chart to ELT. Executive Director of Marketing and External Relations will oversee – Marketing Director (proposed - not yet filled), Specialists – Sean Russell, Josh Fuller, Kelsey Vickers and Kristin Andris. Colleges and departments will work through the Executive Director of Marketing and External Relations. University Relations will come under this office too. Internal Relations, Media Relations, President's message – all internal communication will be done by Greg Hudgison under the direction of the Executive Director. Printing Services will also fall under the Executive Director. All printing should go through the Print Shop and if they can't do it, they will find a company that can handle the task. Jeff Davis will issue a directive stating this message to the campus – will work with Ed on the messaging. Transition to take place, July 1. Michael Tullier – new Executive Director of Marketing and External Relations will begin with CSU July 1.

Outreach Centers – Need someone to manage branding guidelines. More discussions to follow.

Return to Campus – Chip Reese - Friday afternoon received information back from Stuart Rayfield from the USG Systems office feedback on our plan along with a grid that USG has created. Chip forwarded to work group leaders – met Monday morning to go over this information which includes general guidance and best practices. Workgroups have the directions from USG – making sure must haves are in the document – will send back to Chip this week. Chip will put into one package and send to ELT to review, and request approval from the President at ELT meeting on Thursday morning. Would like to get this information out to the campus Thursday afternoon if possible.

International Study Abroad programs – postponing until January 2021. Conversations with Chip, Eric and USG – looking at programs planned for the spring. Most institutions in the USG have cancelled their Study Abroad programs for fall. Gina Sheeks – What do we have in place for International students that went home and plan to return to campus in the fall? Twenty-Two international athletic students plan to return. Todd, Eric and Chip plan to discuss and come up with a plan for measures in place for the international students returning to campus. Chip also asked Eric to head up our Travel Registry – looking at where people are coming and going.

President Markwood:

Teleworking – social distancing – are there functions that we can still have on an alternative work schedule this fall? Chip will look at this globally and meeting with each ELT member. Need to make decisions in the next six weeks.

PROWL –virtual environment – update yesterday from team– recreating the campus in mind craft, etc.

Minutes – June 2 & 4 minutes – approved by all ELT members present with no corrections or additions..

Jeff Davis:

Summer drop – scheduled Friday, June 19 – if dropped today – over 200 students would be dropped. Significant to have Cougar Commitment back in place.

No official name yet for the bookstore.

There being no other business to discuss, meeting was adjourned at 10:10 a.m.

Respectfully submitted by,

Nancy Marino

