

EXECUTIVE LEADERSHIP TEAM
VIRTUAL MEETING
THURSDAY, JULY 23, 2020
8:30 A.M.

Those in attendance: Deborah Bordelon, Anna Brooks representing Jeff Davis, Craig Burgess, Ed Helton, Rocky Kettering, Nancy Marino, President Chris Markwood, Todd Reeser and Gina Sheeks.

Guests: Ted Laskaris, John McElveen, Chip Reese and Sarah Secoy

Anna Brooks:

CARES Act Grant - \$786,000 from the CARES Act Grant will be distributed to students:

The approved email that was sent in spring will be updated with the summer information. The email will be sent a day or two before the funds are actually sent to the students

The website, <https://www.columbusstate.edu/coronavirus/cares-act.php>, will also be updated before the funds are sent

The Bursar's Office actually applies the grant to the student's account and they review each account to make sure the grant is not being used to pay for any outstanding balance.

ELT recommends awarding funds.

Gina Sheeks:

Housing Update – Sarah Secoy and John McElveen – Housing waiting list has 86 students. 104 students who have not made move in appointments – 92 of them have registered for classes. Hotel option – offers students a way to come to CSU with face to face classes. Shuttle transportation will be provided. Students on waiting list have been contacted. Also working with Michael Tullier on the communication piece to the students. Working on providing temporary storage for students who will reside in the hotel. Meeting with representatives from the hotel on Monday. Aramark will present to ELT next Tuesday the dining plan for students.

Deborah Bordelon:

Updates – Final Census Numbers for summer - Head Count up 10.4% additional 373 students over last summer. Credit Hours up 15.9% 3,434 credit hours over last summer.

Accommodations – faculty/staff process – some confusion – individual can apply for accommodations through HR. Supervisor meets with individual once cleared by HR.

Updates – Ted Laskaris – Shared Services Committee – Ted and Carole plan to interview Beverly Norwood – Assistant Vice Chancellor for Enterprise Resource Management ITS at USG Systems Office, Sonia Alvarez-Robinson – Executive Director for Strategic Consulting at GA Tech and Becky Prince – Director of Shared Services Center at USG Systems Office.

1. Getting invaluable insights of their experiences with Shared Services
2. Met with Dr. Markwood, Dr. Bordelon and Dr. Helton yesterday.

Will meet again with CSU Administration and bring recommendation to ELT in August.

Ted checking on order for cameras for classrooms for classes that will be live streamed.

Rocky Kettering –

Blackbaud – notified CSU of system breach– assured us that no information was used.

Ed Helton:

Civic Center – December commencement. Jennifer Joyner will pursue with representatives from the Civic Center.

USG Advisory for Names of Campus Buildings – Ed will send link to ELT.

September Events – Steve Morse – Total of 27 3rd party events for the month of September. None will be on main campus or in academic spaces. If approved third party events will have to present a plan for social distancing and masks will be required. ELT approves to not host 3rd party events that exceed fifty participants. **ELT recommends to President Markwood - Smaller 3rd party groups of fifty or less for Cunningham Center, Rankin Center and Turner Center who abide by a plan for social distancing , wear masks and other safety precautions for the month of September as long as COVID-19 doesn't become worse.**

Need to look at October, November and December events. Steve will send an October, November and December event list to Nancy to distribute to ELT.

Supplies Update – Steve Morse – Supplies need to be ordered through eQuest process. Some items are on back order due to national demand for products. Equipment must go through department supervisor to Jeff Davis. Message will be sent out regarding recall of hand sanitizers – Craig will review message before it is sent out to faculty and staff.

Return to Campus Update – Chip Reese –

Masks Distribution – Presented Face Coverings Distribution Plan for approval from ELT. **ELT recommends to President Markwood to approve Masks Distribution plan.**

Supervisors Training – In process of finalizing plan.

Non-Compliance for use of Face Masks.-Shared plan with ELT **ELT recommends to President Markwood Non-Compliance for use of Face Mask training with Chip to come back with condensed version of “What do you do?”**

Residential Student Who Must Isolate in Campus Housing plan -

1. If student does not leave campus:

- a. The Director of Residence Life will escort the student to the isolation/quarantine space in a designated isolation room, based on availability.
- b. The student is escorted to quarantine space, the Director of Residence Life notifies CSU COVID-19 POC, Chip Reese who will notify the GDPH and begin the contact tracing protocol and other offices, as needed (to include the student's faculty).
 - I. Depending on the situation and based on professional judgement, a. and b. may be interchangeable.
- c. The Director of Residence Life will contact University Support Services for proper cleaning/disinfecting of Residence Life facilities.
- d. The Director of Residence Life will contact Dining Services to begin daily meal deliveries. Dining Services will contact the student daily for ordering food and other provisions from campus C-Store.
- e. Student will be contacted daily by the Student Health Center for evaluation and assessment of needs.
- f. Residence Life Staff will provide daily checks on the student by phone to see how the student is feeling and ensure that the student has adequate necessities.
- g. The Director of Residence Life will contact Counseling Services to provide frequent virtual contact with the student in isolation.

2. The Director of Student Health will advise the student as to when they may return to regular activities, based on current GDPH Guidelines

Dining – CSU Administrators meeting with Aramark today for Aramark to present plan.

Testing and Contact Tracing – USG providing an option to receive some testing kits. More information to follow. CDC and West GA Public Health recommendation– must have criteria for testing.

Medical transport in town for students – Craig reviewing contract with EMS transport

Craig Burgess – No updates

Todd Reeser:

Presidents and Chancellors delayed athletic fall season until October 1 due to COVID-19.

President Markwood:

1. Chancellor's call yesterday – USG Systems looking at purchasing tests for campuses. NCAA guidelines – test athletes 72 hours before athletic games.
2. Chancellor does not approve campuses to go completely online this fall. Continue to have tools to deal with individual situations.
3. Need to send out information to faculty on set ups for classrooms.

There being no other business to discuss, meeting was adjourned at 10:28 a.m.

Respectfully submitted by,

Nancy Marino