

EXECUTIVE LEADERSHIP TEAM
VIRTUAL MEETING
TUESDAY, JULY 21, 2020
8:30 A.M.

Those in attendance: Deborah Bordelon, Craig Burgess, Ed Helton, Rock Kettering, Nancy Marino, President Chris Markwood, Todd Reeser and Gina Sheeks.

Guests: Ted Laskaris and Chip Reese

Gina Sheeks:

Alternative Educational Arrangements for Students who are at Higher Risk for Severe Illness – Gina shared document from Stuart Rayfield, USG Systems Office that includes CDC guidelines. Information will be sent out to faculty and staff. Two different types:

1. Individuals who have a medical condition.
2. Individuals who need accommodations that are not tied to a medical condition.

Lauren Jones will work with Michael Tullier and Dr. Bordelon to send out communication.

Housing – Currently 100% occupancy. Eighty-two students are on a waiting list. Looking at alternative accommodations at local hotels near the campus. David Mitchell working with Marriott Courtyard – will hold fifteen room – double occupancy. Move in date begins August 7. Housing confirmation to students will be sent out this week. Gina also working with Potiphar Alexander in CSU Transportation regarding a shuttle schedule from the hotel to the campus.

Deborah Bordelon:

Updates:

Ed and Dr. Bordelon met with representative from the Columbus Civic Center regarding the possibility of utilizing space at the Civic Center for classes.

Called Faculty Senate meeting yesterday to present President Markwood with their Open Letter to the Chancellor. President Markwood sent this information to Chancellor Wrigley last evening on behalf of the faculty. Currently, fall schedule is as follows:

33%, 1,889 students – Classical Face to Face
36%, 683 students - Extended Classroom
27%, 503 students – Online
4% - Hybrid

Dr. Bordelon will have an update report every Friday and will share with ELT. President Markwood would like Sri to run a report of what last fall looked like.

Ted Laskaris – Updates – Budget Reduction Committee working on preempted questions and more details on how we envision the set up for Shared Services. Meeting this week with President Markwood, Dr. Bordelon and Ed Helton on the Shared Services update. Plan to have a follow up meeting with USG Systems representatives Vice Chancellor Tracey Cook, Vice Chancellor John Fuchko and Vice Chancellor Juanita Hicks within the next week.

Shared the CodyBot Analytics report with ELT:

For the week of 7/13/2020 to 7/19/2020

Usage

Total Engaged Users: 209

Total Messages Sent to CodyBot: 546

Top 20 Question Topics

Topics are ranked most to least asked.

1. Financial Aid
2. Will CSU be open for fall classes
3. Apply
4. Application Deadline
5. Graduate Admissions
6. Degree Information
7. Semester Dates
8. Housing
9. Transcripts
10. Admission Status
11. Tuition and fees
12. Scholarships
13. Dual Enrollment
14. Nursing Program
15. Admission Documents

- 16. Payment Deadlines
- 17. Online Classes
- 18. Loans
- 19. GPA Requirements
- 20. Advising

Two other projects:

- 1. Mask Distribution System
- 2. Which software students have access to from on campus to anywhere.

Rocky Kettering – No Updates

Ed Helton:

July 20 Stage 2 Return to Campus – ELT to send to Nancy their Stage 2 Employee Rotating schedules by the end of tomorrow. Three areas for fall semester should things change with COVID-19:

- 1. Residence Life
- 2. Online Classes
- 3. Cafeteria/Food Service

Mailroom Stage 2 Schedule – Communication will be sent out to supervisors and posted in 5 Things to Know.

Main Campus:

Mondays - Thursdays 10:00 AM - 2:00 PM

Fridays 10:00 AM - 12:00 NOON

RiverPark Campus (pickup and drop-off remains at CSU Police):

Mondays - Thursdays 10:00 AM - 2:00 PM

Fridays 10:00 AM - 11:00 AM

Civic Center Proposal – May explore the possibility of holding December commencement at the Columbus Civic Center.

USG Advisory Committee for the Names on Campus Buildings – Chancellor appointed an Advisory Committee to look at names on buildings at all of the USG institutions. Ed will work with David Owings, CSU Library Archives, on this report.

September Events – Shared report from Steve Morse on all of the events scheduled at CSU for September, October and November. Nancy will forward this report to ELT to review and discuss at ELT on Thursday, July 23, 2020.

Supplies Update – Shared a report from Steve Morse on items that have been ordered. Some items may be delayed due to demand. All faculty and staff need to place supply orders through Steve Morse in University Support Services. Nancy will send this report to ELT.

Chip Reese – Return to Campus Update – working on the following items with the various workgroups:

1. Working with Jeff – workgroups punch list items.
2. Will present to ELT on Thursday, Mask Distribution recommendation plan.
3. Masks – Non-Compliance Plan
4. Testing on Campus
5. Final protocols for isolation rooms – Residence Life.
6. Weekly call with Eric Spears – International Students
7. Weekly call – Michael Tullier – Communication Items
8. Meeting yesterday – Aramark – Janet Walker – regarding food service for main campus and RiverPark campus. Meeting every Monday. Chip, Ed and President Markwood will meet this week to discuss further. President Markwood and Ed will participate in the next meeting on Monday, July 27, 2020.

Craig Burgess:

Masks and Freedom of Speech Update – Talked to Brook Bowen, USG Legal Affairs, reaffirmed mask issue to be treated as any other First Amendment right. We cannot limit a student's right to express themselves with clothing. Case by case basis. Craig will work with Dr. Bordelon on communication to the faculty.

Ed Helton:

USG Ethics Week – November – Craig has been asked to chair the CSU committee. Please send recommendations for committee members to Craig.

Todd Reeser:

Peach Belt Committee met with Athletic Directors to look at options for fall for athletics. Twenty-three Divisions – Nine have pushed fall competitive season to the second semester. More information to follow.

President Markwood:

Peach Belt Committee meeting this afternoon
Club Football – competitions moved to spring. Gina will communicate this information to the campus.
Muscogee County School District will be online for first nine weeks of fall. This will affect many of our faculty and staff who have children attending school in the school district.

July 14 ELT minutes were approved with no changes or additions.

There being no other business to discuss, meeting was adjourned at 10:09 a.m.

Respectfully submitted by,

Nancy Marino