

EXECUTIVE LEADERSHIP TEAM
VIRTUAL MEETING
THURSDAY, AUGUST 27, 2020
9:00 A.M.

Those in attendance: Deborah Bordelon, Craig Burgess, Jeff Davis, Ed Helton, Rocky Kettering, Nancy Marino, President Chris Markwood, Todd Reeser and Gina Sheeks.

Guests: Ted Laskaris and Chip Reese

President Markwood:

1. Remind everyone – trying to be intentional in our messaging. Need to also be intentional in our visual messaging too.
2. Message sent out last weekend to students – “Make Wise Choices” Need to send out another email to the campus – social distancing, etc. Will ask SGA, SAC, President’s Council, etc. to send information.
3. President’s Meeting with Chancellor – Ways to engage students who are in isolation on campus? Need to find ways to check in with these students.
4. Students are not eating in the cafeteria – need to find out why? Talk to focus groups. Ask RA’s to check on students staying in the residence halls.
5. No word yet on next year’s budget.
6. Went through Title IX training this week – HR & Craig’s office to work through What are the Rules of Decorum?
7. Technology issues the last couple of days – need to establish a communication plan for those types of outages. Maybe use our emergency communication through texts. Ted and his team will work on a communication plan today. Ted will send later today a draft of a plan.
8. The Forum – what have you learned that you can take forward:

President Markwood – Cheryl Sandberg – opportunities for leadership that has been denied – marginal population. Jimmy Dunne – Crisis leadership moment. Need to have empathy for others.

Ted Laskaris – Jimmy Dunne - One big lesson – people who are successful act selfishly.

Gina Sheeks – Jimmy Dunne – Making sure that you look at unvarnished facts. Deborah Bordelon – Ajaypal Singh Banga – What do we need to do as leaders to provide opportunities for individuals.

Rocky Kettering – Jimmy Dunne – How a major event affects your team and you have to have the right attitude.

Craig Burgess – Judge Leah Ward Sears – Hopeful and despondent on how far we have come and how far we need to go.

Ed Helton – Billy Payne – Your friends won’t let you fail. Jimmy Dunne – people underperform because we don’t tell them the truth.

Monitor will be set up in Cody's Café today to air The Forum.

Deborah Bordelon

In the process of dropping students due to nonpayment. Taking a look at who we will be able to continue working with – Financial Aid. Still have students applying for financial aid. Current Fall Head Count 8,436 students 46 students up from last year, 5.85%. Credit Hours 93,746 up 4,698 from last year at this time, 5.28%

Need to start thinking about Spring Semester– what is spring going to look like? Advising begins in September.

USG – reports how our students are doing logging into Cougarview. All of our students have successfully logged in to Cougarview.

Ted Laskaris – First Year Convocation tomorrow at 12:00 noon. Sent to ELT CodyBot Analytics Weekly – numbers need to continue to go up. Top Ten issues on report.

Need assistance in promoting culture item – Prioritization list – many requests for additional work for various departments. List will be available for faculty and staff to view.

Website conversion project – given funding for this project – going well.

Michael Barker and Ted – Security Operations Center – in a planning mode with Michael, UITS Team and Kelly Wilson. Will report back to ELT. Would like to begin engaging students in January. Currently the Cyber Range is up and running.

Ted and Craig – Chief Information Security Officer Search

Shared Services – updated document is being reviewed by President Markwood, Dr. Bordelon and Dr. Helton – will set up second meeting with USG representatives.

Gina Sheeks:

Housing – Occupancy Rate- 97.62%. All students are out of the Marriott and in our housing.

Request to Remain in Campus Housing after Receiving a Positive Test for COVID-19 Students who remain in housing following receipt of a positive test for COVID-19 will be put in an isolation campus housing room - Isolation on campus is the last resort. Various offices on campus check in with students who are in isolation. Currently three in isolation, two on campus one off campus – seven quarantine – one off campus. Number of active cases are reported every week in the Tuesday letter to the campus,

Flu vaccine will be available on campus soon.

Craig Burgess:

Brook Bowen, USG Legal Office, meeting scheduled this Friday to discuss Freedom of Expression - Student Sit in on campus. Will send updated information to ELT after this meeting.

Ed Helton:

Chip Reese – Response Team Update – USG yesterday – providing more PPE types of products for us – no cost to the university.

Mayor’s Call Yesterday – Department of Health– number of people taking tests in Columbus is down and the percentage of positive rates is down. Columbus plans to open up a second testing site in the area. Hospitals are seeing a downward trend.

1. COVID-19 Response Team – Process once a positive test has been received and where the information is posted.
2. Contingency 3 Updates – Sent to ELT. Changes and updates are in red

Jeff Davis:

Budget

1. Great news from enrollment
2. Finalizing impact of voluntary separation program.
3. Will be taking another substantial cut for the FY 22 budget due to last year’s enrollment decline.

Essential Travel Document – Shared this information with ELT. USG is not supporting travel that is not essential. All reimbursable business travel for any purpose is subject to the pre-approval requirements outlined.

1. There will be no “Standing Authorization to Travel”. Each trip must be pre-approved.
2. The approved travel authorization form must be submitted with the travel and expense report.
3. Travel authorization forms are also required with any request to reserve a campus vehicle.
4. Communication needs to be sent to the campus. Jeff will work with Michael on this message.

ELT recommends to President Markwood to approve Essential Travel Document.

Campus Master Planning Steering Committee – let Jeff know of any recommendations by next Tuesday. ELT will recommend the list of committee members to the president at the ELT meeting on Tuesday.

Rocky Kettering: No Updates

Todd Reeser:

Getting final approval for formal practices – hopefully by next week.
NCAA has approved recruitment of athletes beginning September 1, 2020.

Minutes approved for August 18 and 20 with no changes.

There being no other business to discuss, meeting was adjourned at 10:45 a.m.

Respectfully submitted by,

Nancy Marino