

EXECUTIVE LEADERSHP TEAM  
VIRTUAL MEETING  
THURSDAY, AUGUST 13, 2020  
9:00 A.M.

Those in attendance: Deborah Bordelon, Craig Burgess, Jeff Davis, Ed Helton, Rocky Kettering, Nancy Marino, President Chris Markwood, Todd Reeser and Gina Sheeks.

Guests: Ted Laskaris and Chip Reese

**Chip Reese:**

Stage 4 – classrooms are ready to go. Shared information regarding usage of masks on campus. Masks need to be worn outside if you are within 6ft of someone. Ed will meet with Michael regarding messaging. Contractors coming on campus must also wear masks. Update message today from Dr. Markwood to the campus will also include masks.

Addendum A to Mask Coverings Policy – More directions of how to wear a mask, mask materials and structure and mask with one-way valves or vents. ELT recommends to President Markwood Addendum A be added to Mask Coverings Policy. **President Markwood approved 8/13/2020.**

Face Shields – CDC states face shields do not replace face masks. Face shield can be worn in addition to face mask.

Reporting and Contact Notification – Shared diagram with ELT. Isolation policy – **if a student tests positive for COVID-19, should leave campus immediately and return to their primary residence whenever possible.** How do we handle these situations with students? Currently we have 20 beds in isolation and can go up to 45 beds. Craig, Chip and Gina will meet and come back to the next ELT meeting on Tuesday, August 18 with a proposal under what circumstances would you enforcedly remove a student. How will we apply this if they are housed off campus at the Courtyard Marriott?

**Gina Sheeks:**

Housing – Moved in over 1,016 students, 446 more to move in. 29 assigned to the Courtyard Marriott. Still have applications coming in, some cancellations and some deferred to spring.

**Deborah Bordelon:**

Enrollment – fall – Up in Head Count 682 students for a total of 8,485. Up in Credit Hours, 6,954 for a total of 94,691 credit hours. Up in traditional freshmen

students, up in returning students, up in graduate students and up in returning graduate students.

Faculty Senate meeting this morning and campus faculty meeting this afternoon.

Ted Laskaris – UITS providing support – faculty training, last minute adjustments to the classrooms and student requests.

**Todd Reeser**: No updates Division II Liability decision will be made tomorrow after Peach Belt meeting per President Markwood.

**Jeff Davis**: Purchase Pre-Approval process – receiving some push back from departments. Recommendation – purchases under \$500 proceed without pre-approval. Purchases over \$500 or outside reimbursements must have pre-approval. Jeff and Anna will discuss.

**Rocky Kettering**: No updates

**Craig Burgess**:

Todd and Craig will speak to Mercy Med to finalize contract. EMS contract was signed last week.

**President Markwood**:

Spoke to Dr. David Lewis, Superintendent of Muscogee County School District - MCSD innovative and how education has to change. Would like to connect COOL office with MCSD office of professional development.

Ted, Ed, Deborah, Jeff and Michael Tullier will meet to craft a statement to the campus about Shared Services and what it will mean to the campus.

There being no other business to discuss, meeting was adjourned at 10:00 a.m.

Respectfully submitted by,

Nancy Marino