

EXECUTIVE LEADERSHIP TEAM
VIRTUAL MEETING
TUESDAY, APRIL 28, 2020
8:30 A.M.

Those participating: Deborah Bordelon, Craig Burgess, Jeff Davis, Ed Helton, Rocky Kettering, Nancy Marino, President Chris Markwood, Todd Reeser and Gina Sheeks.

Guests: Ted Laskaris and Chip Reese

Return to Campus Transition from Emergency Management – Ed and Chip – Transition back to campus. Chip will be coordinating this effort. Transition away from Emergency Management. Received guidance from USG – eight groups they are recommending to move forward. ELT members have a copy of this information. Executive Order from the Governor – Shelter in Place ends April 30. Vice Chancellor Tate, Legal Affairs, USG Systems office, Executive Order will extend to May 13. USG will continue to participate mode of operations. Will have our plan for coming back to campus in a few weeks. Work group leaders will talk with President Markwood this afternoon.

Goal for fall, face to face instruction with social distancing. Eight teams will develop plans with contingencies. Rooms that usually hold forty will now hold twenty, events we used to host may not be able to, etc.

Guidance from USG – What we have to do to be ready for this transition for the fall: Stuart Rayfield from USG Systems office is working with us.

1. Charge to establish the eight work groups- plus one that we added University Advancement – so we now have nine work groups.
2. Workplace and Health Safety plan (Plan for a staggered employee return to campus) due May 15
3. Other work groups plan (Plan for the return to campus for fall 2020) due May 25

Shared guide with work group leaders.

President Markwood - System wide task force of presidents helping to guide this process. Committee chairs need to talk with each other and share ideas from other campuses.

Schedules, social distancing within the classroom, lab work, faculty office hours, etc. will be coming out of the team (Academics and Research) under the leadership of Ron Williams. They will submit their plan to ELT to review. Chip will be meeting with the leaders this afternoon.

ELT needs to review and be familiar with guidance document from USG.

ELT recommends to President Markwood to adopt these work groups and those who will be chairing these work groups.

Once President Markwood has approved, need to send out communication to the campus of these groups and what each groups is tasked to do.

These groups will be the recommending bodies to ELT. We have to be able to pivot at a moment's notice as the environment changes. Have to be adaptive and flexible throughout this time.

5 Things You Need to Know About COVID-19 – Simone looking at the readership – recommend transition to 5 Things You Need to Know About Returning to the Campus. President Markwood will continue sending out his message to the campus every Tuesday and Thursday.

President Markwood – Providing Tablets to Students – Some campuses providing a tablet for every student. Looking at doing this for fall and possibly spring. Worthwhile idea?
Rocky – spoke to contact that Superintendent David Lewis (Muscogee County School District) gave us - \$500 per chrome book.

Ted – 58% wireless access points are over 6 years old, 75% are over 5 yrs. old. 800 – 900 wireless access points across both campuses, \$1,000 each to install. Need to address age issue if we add more to the wireless network. RFP on this- Craig – depends on the cost – over \$25,000 could be subject to competitive bidding.

Rocky – 1M - \$500 a piece – 1,000 students - \$500,000
Jeff – Funding Source – Foundation – can give tablets to students – State funds – cannot give away tablets.

Gina Sheeks - Camps – Fourteen residential camps that are still online. Talking with peers, number of institutions have cancelled residential camps.

Ed – Vice Chancellor John Fuchko – made it clear that they were not going to give us a lot of guidance on this.

Other camps push decision to the middle of May. Social distancing – can that camp be conducted in that format? Need to discuss with Craig – liability issue with non-residential camps amend any releases of liability. Further discussion is needed.

Gina, Deborah and Todd to meet to discuss residential camps, non-residential camps, Athletic and Continuing Education camps and present recommendation to ELT on Thursday, April 30.

Ed – Since we are in the transition phase from Emergency Management to recommendations to reopen the campus – there is no need to continue the 8:30 call in meetings at this time.

There being no other business to discuss, meeting was adjourned at 9:38 a.m.

Respectfully submitted by,

Nancy Marino

