

EXECUTIVE LEADERSHIP TEAM
MEETING
TUESDAY, OCTOBER 2, 2018
PROVOST CONFERENCE ROOM
RICHARDS HALL
9:00 A.M.

Those in attendance: Deborah Bordelon, Craig Burgess, Abraham George, Ed Helton, Tom Helton, Rocky Kettering, John Lester, Nancy Marino, Todd Reeser and Gina Sheeks.

Guests: Gary Bush, Mark Lott, Russ Romandini and Sarah Secoy

Gina Sheeks:

Mark Lott – Next Monday through Wednesday – Georgia Law Enforcement Administrative Conference on our campus at the Cunningham Center.

Mark met with representatives from Columbus Homeland Security and Emergency Management to conduct a search and rescue exercise at Oxbow Meadows. Also working with CSU School of Nursing and the Fire and EMS to set up an active shooter exercise.

The annual Clery report has been posted.

Homecoming schedule is posted on the CSU webpage

Parent/Family Day scheduled for Saturday, October 6. Over two hundred have registered to participate.

CSU Rec Center is available for all faculty and staff at no cost Monday through Friday during the hours of 12:00 – 2:00 for the month of October as a promotional item to entice membership.

Chief Inclusion and Engagement Officer position has been posted.

Deborah Bordelon:

AVP Enrollment Management position – narrowed the pool down to three candidates, and will schedule them for campus visits. Starting date is January, 2019.

COA Dean – AGB Search firm will meet with search committee tomorrow. Initial interviews should be in December, finalist candidate campus interviews in late January, and final decision no later than March.

Schwob Library Dean Search – Dr. Bordelon meeting with library faculty and staff. Will complete job description in order to post position this month. Dr. Mark Flynn plans to retire in December, 2018.

Registrar's Search – Position has been posted and is open for applications.

E3 Transformative Learning and Leadership conference is Monday, October 8 at the Lumpkin Center beginning at 8:00 a.m.

Enrollment Update – Gary Bush and Russ Romandini – distributed enrollment information. Total number of students enrolled for fall semester, 2018 is 8,077. We have a strong freshman class, but the numbers are down in headcount, 4.47% and credit hours, 1.72%. Registration opens October 27 for spring semester. Recruitment efforts are underway to entice non-traditional students using Facebook ads, email and text messages. Also plan to contact students who did not finish the application process in the fall. CSU Discovery Dates for 2018/2019:

October 20
November 17
February 16
March 30

October 2 is Transfer Tuesday for transfer and non-traditional students.

Sarah Secoy – Housing for fall semester is at 93.04% capacity. Applications for spring are now online.

Tom Helton:

Evaluating current process for purchasing personalized CSU T-Shirts. Tom explored the possibility of bidding out this process for the campus. Recommendation by several areas of the campus is to leave the process as is with the local vendors.

Talent Connections – Tom should have a report soon to share with ELT.

Hiring Letters – Once proposed draft is approved, Tom will share with ELT. Criminal Background checks have to be completed before a person can be employed at CSU.

H.R. Update – Search Committee will begin the process of reviewing applications, and hopefully bring candidates to the campus during the month of November, and have a HR Director in place by January, 2019.

CSU Open Enrollment is scheduled for October 29 through November 9.

John Lester:

Branding Update – John emailed the latest report from Stamats to ELT. Please send feedback information to John as soon as possible. Next steps – What it looks like and how we roll it out.

Abraham George:

Phishing Email Update – Currently thirty-seven users on campus did click twice on the phishing emails. Third time this happens, employee will be contacted by supervisor and will have to attend a training session. ELT approved for John to send an email to the campus regarding this process.

Rocky Kettering – No reports.

Craig Burgess:

Distributed draft of CSU Posting Policy – Adrienne Craig and Craig are working together on this policy. Proposal to have bulletin boards in every building for campus and non-residential facilitators to post event information. CSU Residence Life does not have bulletin boards in the residential area. Residence Life staff is responsible for posting information. Gina will confirm this information with Sarah Secoy. ELT will review draft of Posting Policy and give feedback to Craig.

President Markwood mentioned last week adding information to Policy on Policies based on change with BOR policies. Craig will discuss with President Markwood.

Todd Reeser:

Women's soccer game is scheduled for this Thursday at 1:00 p.m.
Men and Women's Cross Country doing very well.

Ed Helton:

L.I.V.E. CSU – Lunch last week went very well. ELT will be invited again to the next luncheon in October.

Chelsea and Wendi are available to come to your area for customized presentations on leadership.

November 29 – CAR Steering Committee right after ELT meeting.

The following minutes were approved by ELT:

September 4 ELT

September 18 ELT

September 18 ELT/Steering Committee

Deborah Bordelon:

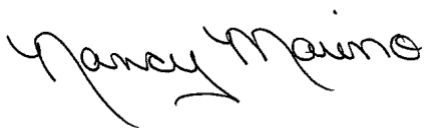
Assistant Professor Natalie Higgins, Schwob School of Music, is being recognized by Trend magazine for forty under forty. Shana Young is also in the group.

Space Reservation committee met and approved temporary space downtown for Gina's area.

Gina and Deborah will review proposed information for designated lactation sites.

There being no other business to discuss, meeting was adjourned at 10:40 a.m.

Respectfully submitted by,

A handwritten signature in black ink that reads "Nancy Marino". The signature is written in a cursive, flowing style.

Nancy Marino